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FYI WEBINARS

Employee Handbook 101

What You Should Include

Friday, December 8, 2017

10:30 am - 12 noon • FREE for Members

\$90 Non-member per connection

About the speaker:

Elaine Vukadinovich, PARTNER
Musick, Peeler & Garrett LLP

MUSICK PEELER

Ms. Vukadinovich specializes in all areas of wage and hour law and counsels employers, audits employer practices, provides training, and develops strategic planning for employers with respect to wage and hour issues. Further, she provides labor and employment counseling on difficult personnel decisions (e.g., discipline and discharge of employees, reductions in force, reorganizations, leaves of absence, and workplace accommodations), and on compliance with state and federal law (e.g., FMLA, CFRA, ADA, Title VII, FEHA). In addition, she represents clients in labor and employment litigation for management (e.g., wage and hour litigation, wrongful discharge, and all forms of discrimination and harassment), and in matters before various state and federal administrative agencies. Ms. Vukadinovich also has substantial expertise in drafting and revising employee handbooks and all employment-related policies and in conducting workplace investigations.

This webinar will examine the benefits of employee handbooks and the legal and practical issues associated with those handbooks. We will cover some of the essential policies to have in order to protect an employer's interests and comply with the law such as policies covering:

- at-will employment
- employee drug use - Prop 64 (Marijuana)
- anti-harassment and discrimination

Wage and hour policies such as those pertaining to:

- meal and rest periods
- overtime and timekeeping

Benefits like:

- vacation and sick leave

We will also cover types of discipline, standards for conduct, leaves of absence, social media, and managing privacy expectations, among other topics. You will not want to miss this invaluable training.



Register online at www.piasc.org/Employee-Handbook-101
or contact Emily Holguin at 323.728.9500, Ext. 262 or emily@piasc.org

*Cancellation must be received within 48 hours of the program for refund.